

# Moorlands School Federation

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## Full Governing Body Meeting 15 June 2015 – 18.15

### MINUTES

#### Attendees:

Lou Abercrombie (LA)	Parent Governor (MJS)
Ruth Balch (RB)	Chair of Governors (MIS Parent)
Fiona Bedding (FB)	Federation Business Manager
Binky Clark (BC)	Vice-Chair of Governors/Chair of C&A (Community)
Caroline Cronin (CCr)	Community Governor
Clare Griffin-Felton (CGF)	Head Teacher
Sam Laite (SL)	Parent Governor (MJS)
Fiona Randle (FR)	LA Governor
Simon Weiss (SW)	Community Governor
Frances Tyson (FT)	Clerk

1. **Apologies:** Apologies were received from Johnny Norris and Jon Bentley.

#### ACTIONS

No	Action	Who	Target
1	Submit declarations of business interests forms	JB	Asap
2	Flipchart slides from 19May FGB to be circulated	RB	Asap
3	Exit questionnaires circulated to all departing staff	RB	??
4	Moderation reports circulation	RB	??
5	Update to FGB on pupil numbers for September	RB	??

#### DISCUSSIONS

##### 2. Declaration of Business Interests

One outstanding form (JB) to be submitted to FT asap.

##### 3. Minutes of Previous Meeting (20150519) were accepted as drafted.

##### 4. Matters arising from previous meeting:

**Ref4:** the Local Authority had accepted the proposed budget for 2015/16, and acknowledged that the school would clear the deficit budget status in 2016/17.

**Ref5:** RB to circulate flipchart slides to FGB.

##### 5. Confidential item:

This item was an external presentation, and confidential copies of slides were circulated at the meeting.

##### 6. Headteacher's report (verbal):

- a) A large amount of personnel issues have been occupying all Leadership Team this term. Partly due to general end-of-year activities but also a number of recruitments, and higher-than-usual amount of child protection issues. RB to circulate 'exit questionnaires' to all staff leaving this term.
- b) Moderation Reports had been received for Early Years and KS1 (RB to circulate). CGF explained the hierarchy of moderation procedures (both internal and external). The KS2 moderation report had been judged 'exemplary'.

##### 7. Date of Next Meeting: Monday 29-Jun 1200-1400.

**6. Any Other Business**

- a) CGF reported that the 2014/15 Parental Survey was being circulated this week in order to undertake the annual benchmarking exercise.
- b) 19-June BBQ: RB to set up governors rota by 17/6.
- c) FB confirmed that recruitment process for the staff governor process was under way.
- d) RB confirmed that the two other governor vacancies (community) were being addressed.
- e) RB agreed to review 'pupil number forecasts' for Sept 2015 with CGF and circulate updated figures to FGB