

Moorlands Schools Federation



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Anti-Bullying Policy

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Status	Ratified	
Agreed with Staff on:	September 2013	
Date adopted by governing body:	December 2014	
Review Date:	Annually	
Created by Andrea Grafton	October 2012	1.0

1. Rationale

The Governors, teaching and non-teaching staff of Moorlands Schools Federation believe that everyone involved in the Federation is entitled to work, learn and play in a secure environment. No form of bullying is acceptable behaviour.

2. Definition of Bullying

Bullying is defined as 'the behaviour by an individual or group, repeated over time, that intentionally hurts another individual or group either physically or emotionally' (DfE April 2012)

3. Types of bullying

- a) Verbal abuse
- b) Having personal possessions taken/causing damage to personal property.
- c) Being forced into something against their will.
- d) Isolation (including being ignored or left out).
- e) Cyberbullying (including text messages, emails, social networking sites).
- f) Spreading rumours/nasty notes.
- g) Physical abuse.
- h) Being forced to hand over money/possessions

4. Aims and Objectives

Moorlands Schools Federation aims to ensure that both schools are places where no forms of bullying are acceptable. We aim to achieve this by:

- (a) encouraging all children to report any incidents of bullying to an adult whether as a victim or an observer **as soon as they happen**.
- (b) Members of staff report all incidents of bullying to the Headteacher.
- (c) All persons involved in incidents and any witnesses are asked to provide verbal or written accounts to a member of staff.
- (d) Incident reports are available to be completed by parents, in addition to staff members, including Play Leaders. (see Incident report forms)
- (e) Support is given to the victims of any bullying.
- (f) It is recognised that the bully may need support as well as discipline.
- (g) The school liaises with parents at all stages.
- (h) Written accounts of incidents are kept by the Inclusion Leader in the Incidents File.

5. Review

This Policy will be reviewed annually.

Parent/Carer Incident Report

Name of child/children, class and date:	
Place where incident happened:	Time of incident:
Description of incident:	
Any Staff action taken:	Staff involved: <i>including witnesses</i>
Name of senior staff informed:	
Name of Parent/Carer completing form:	
Signed:	Date:

Play Leader Incident Report

Name of child/children, class and date:	
Place where incident happened:	Time of incident:
Description of incident:	
Any Staff action taken:	Staff involved: <i>including witnesses</i>
Name of senior staff informed:	
Name of Play Leader completing form:	
Signed:	Date:

Incident Report

Name of child/children and date:	
Place where incident happened:	Time of incident:
Does this incident involve:	
Child Protection yes/no	yes/no Physical restraint
Bullying _____	yes/no Other:
Description of incident:	
Staff action taken:	Staff involved: <i>including witnesses</i>
Name of senior staff informed:	Name of staff member completing form:
Signed:	Date: